



NOTICE

SBI Life Insurance Company Ltd. (SBI Life) hereby invites offers bids for commercial premises on lease basis from the owners of the premises fulfilling following broad prospect:

1. The premises should be free from all encumbrances and charges and ready for immediate possession.
2. The premises must be **Commercial Building** with and arrangement of **commercial electricity connection** and should have basic permission and amenities such as Fire NOC, Occupation Certificate, Building Insurance, adequate & uninterrupted electricity and water supply, space for signage, parking, modern Firefighting system, adequate number of Car parking etc.
3. The premises in the vicinity of **Miyapur, Allwyn circle** location and surrounding area is preferred.
4. The carpet area of the premises should be between **1900 sq ft to 2000 sq. ft. (± 10%)**

Intending bidders should download the formats from our website www.sbilife.co.in (<https://www.sbilife.co.in/en/services/download-centre-RFP-forms>). The completed Technical and Price Bids should be submitted in separate sealed covers to " **The Regional Director (Telangana Region), SBI Life Insurance Company Limited, Regional Office, 4th Floor, D No : 6-3-1090/B/4, The Grand , Raj Bhavan Road, Somajiguda, Hyderabad, Hyderabad District , Telangana - Pin code 500082**". Tel No: 040-23421323. **before 5.00 P.m 07.09.2025.**

SBI Life reserves the right to accept or reject any or all offers in full / part without assigning any reasons.

Date: -23.08.2025.

Place: Hyderabad.

Trade logo displayed above belongs to State Bank of India and is used by SBI Life under license. SBI Life Insurance Co. Ltd. Registered & Corporate Office: Natraj, MV Road & Western Express Highway Junction, Andheri (East), Mumbai - 400069. **IRDAI Registration no. 111** | CIN: L99999MH2000PLC129113 | Website : www.sbilife.co.in | Email: info@sbilife.co.in | Toll Free No: 1800 267 9090 | (Customer Service Timing: 24 x 7)

8 x 10



ప్రకటన

ఎస్బిఐ లైఫ్ ఇన్సూరెన్స్ కంపెనీ లిమిటెడ్ (ఎస్బిఐ లైఫ్) ఈ క్రింది విస్తృత అంశాలను నెరవేర్చగలిగిన భవన యజమానుల నుండి లిజ్ ప్రాతిపదికన వాణిజ్య భవనం కోసం ధరభాస్కరలను (బిడ్ లను) ఆహ్వానిస్తున్నది.

1. ప్రాంగణం ఎటువంటి వ్యాజ్యములు (ఎన్కంబరెన్సెస్) మరియు చార్జీలు లేకుండా తక్షణ స్వాధీనము కొరకు సిద్ధముగా వుండవలెను.
2. ప్రాంగణము తప్పనిసరిగా వాణిజ్య విద్యుత్ కనెక్షనుతో పాటు ఆక్యుపేషన్ సర్టిఫికేట్, భవనము యొక్క ఇన్సూరెన్స్, సరిపడు కార్ పార్కింగ్, నిరంతర నీటి సదుపాయము మరియు విద్యుత్ సరఫరా మొదలగు ప్రాథమిక అనుమతులు/సౌకర్యములు, అవసరమైన ఫైర్ ఎన్జిన్ మరియు అధునిక అగ్నిమాపక వ్యవస్థ కలిగిన వాణిజ్య భవనమై వుండవలెను.
3. **మియాపూర్, అల్లవ్విసర్గిల్** సమీపంలో మరియు పరిసర ప్రాంతాలలోని ప్రాంగణములకు ప్రాధాన్యత కలదు.
4. ప్రాంగణములోని కార్పెట్ ఏరియా **1900 చ|| అడుగుల నుండి 2000 చ|| అడుగుల (± 10%)** మధ్య వుండవలెను.

బిడ్ సమర్పించుటకు ఆసక్తి కలిగినవారు మా వెబ్ సైట్ www.sbilife.co.in (<https://www.sbilife.co.in/en/services/download-centre-RFP-forms>) నుండి ఫార్మట్లను డౌన్లోడ్ చేసుకోగలరు. పూర్తిచేసిన టెక్నికల్ మరియు ప్రైస్ బిడ్లను చేరుచేరు సీల్డ్ కవర్లలో "ది రీజనల్ డైరెక్టర్ (తెలంగాణ రీజియన్), ఎస్బిఐ లైఫ్ ఇన్సూరెన్స్ కంపెనీ లిమిటెడ్, రీజనల్ ఆఫీస్, 4వ అంతస్తు, డి.నెం.6-3-1090/బి/4, ది గ్రాండ్, రాజభవన్ రోడ్, సోమాజిగూడ, హైదరాబాద్, హైదరాబాద్ జిల్లా (ఫోన్: 040-23421323) వారికి 07.09.2025వ తేదీ సాయంత్రం 5.00 గం|| సమర్పించవలెను.

ఎటువంటి కారణము చూపకనే ఆఫర్లను అంగీకరించుటకు/తిరస్కరించుటకు ఎస్బిఐ లైఫ్ ఇన్సూరెన్స్ కంపెనీ వారికి పూర్తి అధికారము కలదు.

తేది: 23.08.2025

స్థలం: హైదరాబాద్

పైన ప్రదర్శించిన ట్రేడ్ లోగో స్టేట్ బ్యాంక్ ఆఫ్ ఇండియాకు చెందినది. ఇది అధికారిక అనుమతి పొంది ఎస్బిఐ లైఫ్ వారి ద్వారా ఉపయోగించబడినది. ఎస్బిఐ లైఫ్ ఇన్సూరెన్స్ కంపెనీ లిమిటెడ్ రిజిస్టర్డ్ & కార్పొరేట్ కార్యాలయం: నటరాజ్, ఎం.వి. రోడ్డు & వెస్టర్న్ ఎక్స్ప్రెస్ హైవే జంక్షన్, అందేరి (తూర్పు), ముంబై-400 069. **ఐఆర్డీఐఎ రిజిస్ట్రేషన్ నెం.111** | సీఐఎన్ నెం.:ఎల్999999ఎంహెచ్2000పిఎల్సీ129113. వెబ్ సైట్: www.sbilife.co.in | ఇ-మెయిల్: info@sbilife.co.in | టోల్ ఫ్రీ నెం.: 1800 267 9090 (వినియోగదారులకు సేవలు అందించు వేళలు: 24X7)

8 x 10

TECHNICAL BID
Offer for SBI Life _____ Office Premises

With reference to your enquiry/ advertisement in the _____
/ _____ (newspaper/ mail/ website), I/ We hereby offer our premises for
relocation of your Office.

i. Premises Details

Sr.	Particulars	Responses from bidders
i.	Name/s of the owner/s:	
ii.	Name of the building	
iii.	Municipal Number	
iv.	Name of the street	
v.	Name of the city	
vi.	Pin code	
vii.	Nearest Railway Station and Bus Stop	Railway Station _____ Bus Stop _____
viii.	Distance from nearest Railway Station and Bus Stop.	Railway _____ km Bus stop _____ km
ix	Transport facilities from nearest Railway Station and Bus Stop	

ii. Technical Details:

Sr.	Particulars	Responses from bidders
i.	Whether plans are approved by the local authorities	Yes / No
ii.	Whether commercial premises (i.e. should have approval from the concerned authorities)	Yes / No
iii.	No. of Floors	
iv.	Offered premises on which floor	
v.	Carpet Area* of the premises offered	_____ Sqft.
vi.	a. Is the building ready for occupation b. If not, how much time will be required for making the premises ready for occupation c. Is the flooring complete in all Respects	Yes / No Yes / No
vii	Whether premises are insured	Yes / No
ix.	Ceiling Height	_____ Ft
x.	Any Bar, Restaurant, Eatery are currently in the building & proposed in future. Also permission to heat/cook in premises (if cooking with flame)	YES/ No. if yes then mandatory to provide details.
xi.	Age of the building	
xi.	Any petrol pump/chemical factory within the radius of 50 meters from building	Yes/ No. if yes then provide details

xii.	Whether fire safety Certificate obtained from the fire brigade.	
xiii.	Licensed inspecting officer of fire safety system and have 6 months certificate (Form B) obtained.	Yes/ No Date of Obtaining last Certificate (Form B)

* Only the actual area in exclusive possession of SBI Life Insurance Co Ltd (SBI Life) viz. inside wall to wall of the plastered surface measurements will be considered. As such, it will exclude thickness of the external peripheral walls of the premises, columns, lofts, space below the window sills, common areas as entrance lobby / lounge, outside passage, staircases, lifts and sanitary shafts, lift lobbies, Architectural projections in façade and balconies. Joint measurement at the site will be conducted for determining the actual carpet area and calculating the final rent payments. SBI Life shall have the right to engage a registered surveyor/ surveying institution for measurement of Carpet Area.

iii. **Amenities available:**

Sr	Particulars	Responses from bidders
i.	Commercial Electrical Connection Available or not (<i>Transformer Installation and supply shall not be in scope and includes only laying of cables from meter to supply boards / panel</i>)	Yes / No {If any special tariff allotted to the premises then provide nature/reason for allotting such special tariff}
ii.	How much Electric Power is available at the premises (KVA)	_____ KVA (Minimum _____ KVA)
iii.	Whether separate electricity meter is available	Yes/ No
iv.	Whether generator/ other power back up arrangement is available? If Yes, please indicate the capacity.	Yes / No Capacity _____ (exclusive power backup arrangement preferred)
v.	Municipal water supply Bore water supply	Yes / No Yes / No
vi.	Details of existing furniture / furnishing if any	
vii.	Details of lift facilities	
viii.	Details of Toilets provided	Gents Toilets____ Ladies Toilets____ (Mandatory) Total No. of toilets : _____
ix..	Area provided for Parking	No. of Cars: _____ No. of Two Wheelers _____
X	Any other information you would like to furnish (Please use an Annexure if required)	
Owners		Name
Address		Occupation*
Contact Details		Signature

*Please specify clearly –eg Businessman, Advocate etc

Date:

Place

FINANCIAL BID
Offer for SBI Life _____ Office Premises

Sr	Particulars	Responses from bidders
I	Address of the premises	Pin _____
li	Name of the Owner/s	
iii.	Carpet* area sqft.	
iv.	Rent per month <ul style="list-style-type: none"> Rent quoted should be exclusive of Taxes. The owner is liable for payment of all taxes/levies and statutory dues for the premises including Municipal/ Property taxes. 	Rs. _____ p.m. Calculated as Carpet Area..... sqft. x Rate per sqft. Rs.
v.	Maintenance charges	Rs _____ pm (Area.... sq ft x rate Rs.....per sq ft.
vi.	Any other charges	Rs _____ pm (Area..... sq ft x Rate Rs.....per sq ft.
vii.	Total (Rent + Maintenance Charges+ Other charges) (SBI life will not consider any charges at the time of opening bids and further negotiations)	Rs _____ pm (Area..... sq ft x Rate Rs..... per sq ft)
viii.	Security Deposit	
xi.	Lease Period (subject to a minimum of 9 years) and Lock in period** **Min. lock in period should be 3 years for premises furnished by the owner and 6 years for premises furnished by SBI Life	Lease period _____ years Lock In period _____ years
x.	Any other information you would like to furnish (Please use an Annexure if required)	

*Only the actual area in exclusive possession of SBI Life Insurance Co. Ltd. (SBI Life) viz. inside wall to wall of the plastered surface measurements will be considered. As such, it will exclude thickness of the external peripheral walls of the premises, columns, lofts, space below the window sills, common areas as entrance lobby / lounge, outside passage, staircases, lifts and sanitary shafts, lift lobbies, Architectural projections in façade and balconies. Joint measurement at the site will be conducted for determining the actual carpet area and calculating the final rent payments. SBI Life shall have the right to engage a registered surveying institution for measurement of Carpet Area.

Owners	Name	Address	Contact Details	Signature

Date:

Place: